



82 Hart Field Road Suite 105  
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[www.plantgether.org](http://www.plantgether.org)

### Agenda

MPO Policy Board Meeting  
Morgantown City Hall  
389 Spruce Street  
December 4, 2014  
7:00 PM

1. Call To Order
2. Public Comment
3. Approval of Minutes
4. Committee Reports
  - a. Citizens Advisory Committee
  - b. Finance
5. Executive Directors Report
6. Transportation Improvement Program Amendments
7. Amendment of Bylaws
8. Administrative Items
  - a. Appointment of Officer Nominating Committee
  - b. Draft 2015 Calendar
  - c. FY 2015-2016 UPWP
  - d. Executive Directors Review
9. Other Business
10. Meeting Adjournment



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**Memorandum**

Date: November 24, 2014

To: Policy Board Members

From: Bill Austin, AICP

Subject: December 4, 2014 Agenda

Please find below a short description of the items to be considered at the December 4, 2014 Policy Board Meeting to be held at the City of Morgantown in the Council Chambers at 7:00 PM.

**-Finance Report-**Please note that there was an entry error in the September Finance report, a payment to the IRS was left off of the report. A corrected report is attached. The October report showing approximately \$17,400 in expenditures is attached. The November expenditures were not completed in time for inclusion in this agenda packet.

**-Transportation Improvement Program Amendments-**Please note that the Division of Highways and Mountain Line have requested the following amendments:

**Mountain Line Transit System**

Mountain Line Transit has requested the following amendment.

**FY 2015 ADD**

-Increase funding to purchase 12 buses  
Section 5339 Bus and Bus Facilities Grant Federal \$689,000 Local \$173,000 Total Funding \$862,000

**The Division of Highways has requested the following TIP Amendments:**

**FY 2015 Add**

-Morgantown CBD Signal System Renovation- Project NHPP 0119??? Total Funding \$1,200,000 Federal Funding \$960,000

-Grafton-Morgantown Road (US 119) Resurfacing for a distance of 2.64 miles from CR 83 (Halleck Road) to CR 119/19 (Boy Scout Road Project ACST0119409D Total Cost \$850,000

**FY 2017 Add**

-I-79 at Whiteday Creek Road Bridge NB OL+1 Bridge deck replacement Project NHPP0793  
Total Cost \$720,000 Federal Funding \$648,000

The following signals will be renovated as part of the CBD Project.

- 1) High Street (US 119 SB) and Willey Street (CR 19/23)
- 2) High Street (US 119 SS) and Fayette Street
- 3) High Street (US 119 SB) and Walnut Street (WV 7 WS)
- 4) High Street (US 119) and Pleasant Street (CR 119/39)
- 5) Spruce Street (US 119) and Willey Street (US 119 SS)
- 6) Spruce Street (US 119) and Fayette Street
- 7) Spruce Street (US 119) and Walnut Street (WV 7 WS)
- 8) Spruce Street (US 119) and Pleasant Street (WV 7)

The Citizens Advisory Committee (CAC) and the Transportation Technical Advisory Committee (TTAC) respectfully recommended that the Policy Board adopt these amendments.

**-Draft Bylaws Amendment-**As requested at the last Policy Board meeting, MPO staff solicited comments on proposed changes to the Bylaws. As a result of those comments, Commissioner Callen has requested that the Policy Board consider changing the Bylaws by requiring the Secretary to the Board (the MPO Director) to report on the demographic changes identified by the Census every ten years. According to the proposed amendment the Policy Board would then review the demographic changes and determine if there is a need to modify the membership on the Board. This amendment would establish a mechanism for a periodic review of the Board membership.

**-Administrative Items**

-Please note that the Policy Board is required to elect new officers at the January meeting. It is respectfully requested that the Board appoint a committee to recommend a slate of officers for the positions of Chairman, Vice-Chairman, and Treasurer.

-Draft FY 2015 Calendar- Please review the enclosed calendar to determine if our meeting dates conflict with known events that may affect attendance. The CAC and the TTTAC respectfully recommended that the Policy Board adopt this calendar.

-FY 2015 Unified Planning Work Program- In order to meet the requirements of our funding agencies MPO staff will present a draft Unified Planning Work Program at the MPO. Please be prepared to discuss work that you would like to see the MPO include in the FY 2015-2016 UPWP. We currently anticipate that the University Avenue Complete Streets Study will be wrapping up in the first half of the Fiscal Year and the I-79 Bridge Study should wrap up during calendar year 2015. We also anticipate preparing a new Transportation Improvement Program during the upcoming fiscal year.

We have also received a request from the MPO's representative for the City of Westover that the MPO consider doing a pedestrian study on the arterials in Westover. This work would entail looking at the need for sidewalk as well as the proper location of transit stops. This project would be in agreement with the LRTP's recommendation that we develop a Regional Sidewalk Connectivity Plan in addition to the work performed by the Morgantown Pedestrian Safety Plan. We anticipate that this project will entail an effort comparable to or greater than the effort required for the Greenbag Road Study.

We would appreciate your input on the work described above. We would also appreciate your recommendations for any additional project you would like to see the MPO undertake in the upcoming fiscal year.

-Executive Directors Review-This item is a reminder that a review of the Executive Director's performance is due at the January meeting. Staff will be sending out a review form by email shortly.